

MEETING AGENDA

Topic: ME 486C

Thursday July,05,2017

3 PM to 5 PM

Meeting called by _____(Ahmad Alharbi)_____

Attendees: __**(All team members)**_____

First 60 minutes	Introductions <ul style="list-style-type: none">o Worked on our presentation slides.o Practiced our parts and make sure we achieve more than 8 minutes.	ENGR Café
Next 60 minutes	Develop Team Name, Mission, Etc. <i>All members</i> <ul style="list-style-type: none">• Checked our work with the machine shop.• Made sure that the machine shop did so far as what we planned and as the client wanted.	Machine Shop
Remaining minutes	Plan for next meeting <p>Practice our presentation more. Get ready for the hardware review two as well.</p>	Starbucks

Upcoming requirements: 1) Finish working on the thermoplastic. 2) Practice on the slides for our first midpoint presentation.